



Guidelines for Completion of Application

Office of the Métis Nation – Saskatchewan Citizenship Registry

406 Jessop Ave

Saskatoon, SK S7N 2S5

Ph (306) 343-8391 Toll Free: 1-888-203-6959

Fax (306) 343-8398

The information you provide on this document is collected under the authority of the Métis Nation - Saskatchewan Constitution and the Métis Nation - Saskatchewan Citizenship Act. Accordingly, this information is collected for the purpose of registration and any information you provided is protected under the provisions of the Citizenship Act.

Any person may apply to register with the Métis Nation - Saskatchewan by completing the Citizenship Application Form, attaching any of the following information as set out in the Citizenship Act as that information that will verify proof of Métis ancestry.

If the Registrar accepts the application, a Métis Nation - Saskatchewan Citizenship Card will be issued. The card remains the property of the Métis Nation - Saskatchewan and must be returned if requested by the Registrar.

Any citizenship appeal may be forwarded in writing to the Citizenship Appeal Board, along with accompanying documentation, for consideration, subject to final appeal to the Métis Nation Legislative Assembly, the process of which is identified in the Métis Nations - Saskatchewan Citizenship Act. The burden of proof of ancestry rests with the applicant.

The MN - S defines "Métis" as follows: **"Métis means a person who self-identifies as Métis, is of historic Métis Nation ancestry, is distinct from other Aboriginal peoples and is accepted by the Métis Nation."**

Application forms are available for citizenship on the website and also through the MN-S Regions.

In order to demonstrate citizenship, applicants are required to submit an application form, must be a Saskatchewan resident for six months and provide a combination of the following documents:

- ❖ Census Records
- ❖ Church Records
- ❖ Historic Records
- ❖ Government Records
- ❖ Community Records

IMPORTANT! GENEALOGICAL INFORMATION IS MANDATORY FOR THE COMPLETION OF THE APPLICATION.

Please Note: Your application will be returned if not accompanied by the required documents.

Individual Citizenship Application

1. Application Information

Surname of Applicant		Given Name(s)	
Address (Number/Street/Apt/Rural Route/Box #)		Maiden Name (If applicable)	
City	Postal Code	Date of Residency in Saskatchewan (DD/MM/YYYY)	
Home Phone Number ()		Email Address	
Place of Birth (City / Province)		Country	
Birth Date (DD/MM/YYYY)	Eye Color	Height	Gender Male <input type="checkbox"/> Female <input type="checkbox"/>
Saskatchewan Health Card Number	Other Photo ID (Specify)		
Métis Local Number / Name / Address (Optional)		Are you a harvester? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Métis Local Signature (Optional)	Métis Veteran Yes <input type="checkbox"/> No <input type="checkbox"/>	Trapping <input type="checkbox"/>	Fishing <input type="checkbox"/> Hunting <input type="checkbox"/>
Marital Status (Optional) Single <input type="checkbox"/> Married <input type="checkbox"/> Common Law <input type="checkbox"/>	Names of Spouses or Common Law Partner (Optional) 1. _____ 2. _____		

2. Applicant's Parents

Birth Surname of Father		Given Name(s)	
Place of Birth (City / Province / Country)		Birth Date (DD/MM/YYYY)	
Birth Surname of Mother		Given Name(s)	
Place of Birth (City / Province / Country)		Birth Date (DD/MM/YYYY)	

3. Applicant's Children

Children's Names (First, Middle, Last) 1. _____ 2. _____ 3. _____	Place of Birth (City / Province) _____ _____ _____	Date of Birth (DD/MM/YYYY) _____ _____ _____	Gender M <input type="checkbox"/> F <input type="checkbox"/>
			M <input type="checkbox"/> F <input type="checkbox"/>
			M <input type="checkbox"/> F <input type="checkbox"/>

4. Citizenship Declaration

I, _____, make a statutory declaration that I am a Métis within the meaning of the Constitution of the Métis Nation-Saskatchewan. Further, should I be granted citizenship with the Métis Nation - Saskatchewan, I will respect, and will abide by, all the rules and bylaws of the Métis Nation - Saskatchewan.

Signature: _____

Applying for Métis Nation — Saskatchewan Citizenship

It is the responsibility of the applicant to provide their genealogical information and documents to verify that information. The MN-S will assist you where possible and can provide direction in researching the vital statistic records, census information as well as diocese and parish records. The documentation provided must clearly show the connection from generation to the next. The sources from which the document originated must be recorded. A connection to ancestor who received Métis (Half-breed) Scrip or who is recognized as Métis (Half-breed) in Census is required.

Please do not send any original documents. They will not be returned to you.

1. Obtain a copy of your **Genealogical/Long Form birth certificate** (this is a photocopy of the original registration). This is a record that has both your parent's names on it. The centralized registry must have a copy of this as it is your primary identification.

If you do not have your Genealogical/Long Form birth certificate:

It can be obtained from the Department of Vital Statistics in the province in which you were born.

- OR -

An acceptable alternative, if applicable, is your baptismal or christening record, with parental information (mother's maiden name). Certificates may be obtained from the church where you were baptized or christened, or from the Archdiocese of the Church. Please also attach your wallet sized birth record.

2. Obtain a copy of the Genealogical/Long Form birth certificate of the parent through whom you are verifying Métis ancestry. This is a record of birth with their parent's names on it.

If you do not have your parent's Genealogical/Long Form birth certificate:

It can be obtained from the Department of Vital Statistics in the province in which they were born.

- OR -

An acceptable alternative, if applicable, is their baptismal or christening record with their parent's names on it. This may be obtained from the church where they were baptized or christened, or from the Archdiocese of the church.

3. Please send a copy of your family tree, which must go back to at least the year 1901. Birth and/or baptism records **are required** for people born before 1901. Use the 5- generation pedigree chart included with the application package forms. Include as much information as possible, i.e. birth dates, birthplaces, marriage dates and places, death dates and places. Always use maiden names for women when completing the chart.

4. Provide documentation for these events and sources from where the information was found. Without these specific details the office of the registrar may not be able to verify your genealogy.

5. In addition to your Genealogical/Long Form birth certificate, please send a copy of your current Saskatchewan Health Card and one piece of government issued photo ID.

6. Sign and date the Indian Register Screening form. Every applicant must submit this form. Please note that even though 16 years is considered an adult for the purposes of the MN-S citizenship card, the legal age of consent is 19 years of age in Saskatchewan and if the applicant is under 19 years of age their Indian Register screening form must be signed by their parent or legal guardian.

7. Proof of name change is required if the applicant's name is different from their birth certificate. Please include marriage or legal name change papers for each time the name has changed.

IMPORTANT! PLEASE NOTE THAT GENEALOGICAL INFORMATION IS MANDATORY FOR THE COMPLETION OF THE APPLICATION.



Métis Nation-Saskatchewan
Registry Department

Applicant's Name:

b
b.p

1

Your Métis Parent's Name

b
b.p
m
m.p
d
d.p

2

GrandFather's Name

b
b.p
m
m.p
d
d.p

3

G-mother's (Maiden) Name

b
b.p
d
d.p

4

Great G-Father's Name

b.
b.p
m
m.p
d
d.p

5

Great G-Mother's Maiden Name

b
b.p
d
d.p

6

Great G-Father's Name

b
b.p
m
m.p
d
d.p

7

Great G-Mother's Maiden Name

b
b.p
d
d.p

8

G-Great G-Father's Name

b
m
d

9

G-Great G-Mother's Maiden Name

b
d

10

G-Great G-Father's Name

b
m
d

11

G-Great G-Mother's Maiden Name

b
d

12

G-Great G-Father's Name

b
m
d

13

G-Great G-Mother's Maiden Name

b
d

14

G-Great G-Father's Name

b
m
d

15

G-Great G-Mother's Maiden Name

b
d

b = Date of Birth
 b.p = Birth Place
 m = Date of Marriage
 m.p = Marriage Place
 d = Date of Death
 d.p = Death place

Consent to Contribute Personal Information and Historical Documents

Personal Information

Personal information is information that identifies you as an individual. It includes not only your name and address, age and gender, but birth date and other personal archival records, records concerning your ancestry, present and past residences.

Information That You Consent To Release by Signing This Form

The information referred to in this consent form are those personal archival records and records concerning your ancestry specifically; if you sign this form these records will be contributed to the MN-S Historical Documents Database, and thus made available to authorized researchers, authorized staff, and authorized citizens of the MN-S. This consent form does not relate to contemporary personal records; by signing this form you DO NOT consent to release information about your birth certificate, or current address.

Purpose for the Disclosure of Personal Information

The MN-S will be using and sharing your information, to the extent necessary, towards historical research in relation to contemporary and historical Métis communities, traditions, and customs. The MN-S has developed a database of historical information concerning the Métis people in Saskatchewan. Your information will be added to this database to be used as required for the preparation of one or more historical reports authorized by the MN-S. These reports may or may not specifically identify you and may be distributed to others such as Provincial and Federal government departments, tribunals, courts, administrative bodies, the media, Métis communities, Provincial and Federal Métis organizations, and/or the public at large.

The use of your personal information for these purposes is self-evident and should be clear. However, if you have any questions about the purpose of the personal information and how it will be used, please call the MN-S head office and ask. In addition to the purposes set forth above, your personal information may be used as follows:

- ❖ To trace your ancestry.
- ❖ To research and record personal information as necessary for the exercise and preservation of cultural practices and tradition.
- ❖ For use in a public report concerning contemporary or historical communities and traditional Métis customs and practices for use as necessary in Court proceedings,
- ❖ Administrative matters and hearings, and such other purposes and uses as may be required and deemed useful in advancing the cause of Métis Citizens, proving and/or;
- ❖ Upholding Métis rights and entitlement and/or publicizing Métis issues.

Sharing your Personal Information

If you consent to the use of your Personal Information as stated above, it will be shared, to the extent permitted by law, within the MN-S and/or its successors, genealogy research department, and authorized researchers.

Third Party Information

The information that you provide to us may include the Personal Information of third persons. In many cases, the information you provide may be shared with others as stated above. However, information will not be shared with other parties unless the release of that information is consented to by that third person.

Storage of Personal Information

Your personal information will be stored in hard copy and as computer data at the MN-S head office and with authorized researchers as designated by the MN-S.

Dated this _____ day of _____, 20_____

Signature

Consent to Release Confidential Information

Date (DD/MM/YYYY)

Name (Please Print)

I understand the contents of my Métis Nation - Saskatchewan (MN-S) Citizenship application is confidential. All personal information is protected by The Freedom of Information and Protection of Privacy Act and may not be released to any individual, body, or organization without my written consent.

Check the following:

- I hereby authorize the MN-S Registry to store in hard and/or electronic copy the following contents of my MN-S Citizenship application file:
 - ❖ Individual Citizenship Application form;
 - ❖ Consent to Release Confidential Information form;
 - ❖ 5- Generation Pedigree Chart;
 - ❖ Supporting genealogical documentation;
 - ❖ Photograph;
 - ❖ Correspondence pertaining to my application(s);
 - ❖ Application Checklist.
- I hereby authorize the MN-S Registry to use my 5-Generation Pedigree Chart and supporting genealogical documentation to assist with compiling genealogical charts for other members of my biological family.
- I hereby authorize the MN-S Registry to use the information contained in my MN-S Citizenship necessary in the preparation of Voters Lists.
- I hereby authorize the MN-S to use the supporting genealogical documentation to assist with research and publications documenting the history of the Métis.
- I hereby authorize the MN-S Registry to contact the Local Métis community in the Region I reside in for the purpose for verification of Métis community membership.
- I understand all information in regard to my application for MN-S citizenship will be retained by the MN-S unless I provide written instructions with my signature to destroy and/or return all information I have submitted.
- I hereby authorize the MN-S Registry to contact me for future surveys or questionnaires.
- Should I become registered as an Indian under the Indian Act, subsequent to my registration as a Métis within the Registry, I undertake to advise the Registrar and immediately request my name be removed from the MN-S Citizenship Registry.
- MN-S Citizenship Registry has my consent to periodically search the Indian Registry to determine if I am a Status Indian.

Signature

Witness Signature

Witness Name (Please Print)

Indian Register Screening Form
Release of Confidential Information

Date:

ATTN:

Indian Registration & Band Lists Program
Indian and Northern Affairs Canada
Room 200, 1 First Nations Way
Regina, Saskatchewan S4S 7K5

Dear: Registrar

I _____ am applying for citizenship with the Métis Nation - Saskatchewan and hereby consent to a search of the Indian Register to determine if I am a registered Indian.

Given Names _____

Surname _____

Maiden/Former Name _____

Birth Date _____

Please send this information in writing to:

Name _____

Address _____

City & Province _____

Postal Code _____

Yours Truly,

Signature

Statutory Declaration

I recognize that in order to apply for a Métis Nation – Saskatchewan citizenship I need to verify that I am not a Status Indian nor have I made application for First Nation Status.

I, _____, do solemnly and sincerely swear that I am not a Status Indian or a person who has taken Bill C31 or Bill C3. I understand that I could be prosecuted to the fullest extent of the law if I fraudulently sign this declaration and I am found to have First Nations Status. If inquiries establish that I am a Status Indian I will relinquish my MN-S Citizenship Card to the MN-S Citizenship Department within one week from receiving notice from the MN-S that I am a Status Indian. If I make application for First Nations Status and I am successful I will relinquish my MN-S Citizenship Card to the MN-S Citizenship Department, within one week of receiving my First Nations Status.

Declared at _____
(Place)

On _____
(Date)

(Signature)

Before me, _____
(Signature of Commissioner for Oath)

Authorization

I, _____, upon my application for registration to the Métis Nation – Saskatchewan Citizenship Registry do hereby authorize the Métis Nation – Saskatchewan to provide my name and other details disclosed to them through my application to the Indian and Northern Affairs Canada (INAC).

I hereby authorize this disclosure for the purpose of searching the INAC records to identify as to whether I am registered within Canada as a Registered Indian person pursuant to the *Indian Act*, R.S., 1985, c.I-5. By this authorization I hereby agree that the results of the INAC search can be released in writing to the Métis Nation – Saskatchewan Citizenship Registry. This authorization will remain in effect and full force until I rescind it in writing to both the Métis Nation – Saskatchewan Registry and to INAC.

Dated the _____ day of _____ in the year 20_____
(Day) (Month) (YY)

at _____.
(Place)

Signature

Witnessed by (Print Name)

Witness Signature

**Vital Statistics
Release of Confidential Information**

Date (DD/MM/YYYY)

ATTN:
Vital Statistics
Information Services Corporation of Saskatchewan
1301 – 1st Avenue
Regina, SK S4R 8H2

Dear Vital Statistics Registrar,

I, _____, hereby consent to the release of Vital Event information of the event outlined on the enclosed application form. I am applying for citizenship with the Métis Nation – Saskatchewan and require this document to establish proof that I am entitled to be registered as Métis. Please forward to:

Registry Department
Métis Nation - Saskatchewan
406 Jessop Ave
Saskatoon, SK S7N 2S5

Yours Truly,

Applicant's Signature

APPLICATION FOR A BIRTH CERTIFICATE



**Information
Services
Corporation**
OF SASKATCHEWAN

Vital Statistics

1301 - 1st Avenue
Regina, Saskatchewan, S4R 8H2
Telephone: 306-798-0641
Toll Free: 1-866-275-4721
Fax: 306-787-2288

**THE FOLLOWING MUST BE COMPLETED WITH INFORMATION
PERTAINING TO THE REQUIRED BIRTH CERTIFICATE**

	Sex	Quantity	Type
SURNAME (MAIDEN name if certificate is for a Married Woman) Given Name(s)			Short Form (\$25 each)
Date of Birth Month Day Year Place of Birth , SASKATCHEWAN			Long Form (\$25 each)
BIRTH SURNAME of Father Given Name(s)			Certified Photocopy of Registration (\$50 each)
BIRTH SURNAME of Mother Given Name(s)			Genealogical Photocopy (\$50 each)

For Office Use Only

THE FOLLOWING MUST BE COMPLETED BY THE PERSON REQUESTING THE BIRTH CERTIFICATE

Name (please print)	
Address (Number/Street/Apt. Number/Rural Route/Box Number)	
Community, Province/State, Country	Postal/Zip Code
Home Phone Number	Work Phone Number
Reason Why Certificate(s) is (are) required	Relationship to person named on certificate(s)
Certificates to be: <input type="checkbox"/> Same Day Service <input type="checkbox"/> Mailed <input type="checkbox"/> Picked Up	Office use only: Date picked up:
THE FOLLOWING PERSONAL IDENTIFICATION HAS BEEN PROVIDED (see reverse for types of ID required)	Document: _____ Number: _____ Document: _____ Number: _____
Signature of Applicant X _____	Date Signed _____

PAYMENT METHOD (see reverse for applicable fees)

<input type="checkbox"/> Cheque <input type="checkbox"/> Money Order <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	
Credit Card#	Name on credit card
Expiry date	Amount Enclosed/Authorized \$
Signature of cardholder X _____	

Métis Nation – Saskatchewan citizenship registry application checklist

- Is your application form completely filled out?
- Do you have your Citizenship Declaration signed?
- Fill out and send the 5-generation family tree going back to the year 1901.
- Do you have a copy of your long form birth certificate, genealogical birth certificate or baptismal record? (This is the document with both your parent's names on it.)
- Do you have a copy of your parent's long form birth certificate, genealogical birth certificate or baptismal/christening record? (This is the document with both of your Grandparent's names on it)
- Do you have proof of name change (marriage certificate)
- Do you have a copy of photo ID issued in Saskatchewan (drivers license or passport) as well as your Saskatchewan health card?
- Did you include your signed "Consent to contribute personal information and historical documents" form? (Please sign this form if you would like to contribute to the MN-S Historical Document database.)
- Did you include your signed "Consent to Release" form?
- Did you date, and sign the Indian Register Screening form?
- Did you date and sign the Vital Statistics Application for a Birth Certificate form?
- Did you provide historical records: Copies of original records such as scrip, census, government, church records or historical records created before 1901 that identify your historical ancestor as Métis or in other terms such as Half-breed, French breed, other breed, bois-brule.
- Did you date, and sign the Statutory Declaration letter as well as receiving a signature from a Commissioner for Oath. The MN-S has a Commissioner for Oath on staff and will be able to sign the document during our office hours, or you have the option to find a Commissioner for Oath closest to you.

**Please use this before you mail in your application.
It may save weeks of waiting for your card.**