



Genealogy

Record

Guide

Applicants are required to submit documentation for one line of their family tree that connects to a Historical Métis Ancestor. There is no set number of generations this must be done in.

### **Basic Records for the Individual**

Birth Registration that gives the name of the child, birth date and place, the parents' names and birth place. Live birth or Genealogy Copy Preferred

Genealogical or Live birth registrations can be ordered from:

#### **British Columbia Births**

Vital Statistics Agency  
PO BOX 9657 STN PROV GOVT Victoria  
BC V8W 9P3  
Phone: 250 952-2681  
<http://www.vs.gov.bc.ca/>

#### **Alberta Births:**

Service Alberta  
Phone:  
310-0000 (toll-free anywhere in Alberta)  
780-427-2711 (outside of Alberta)  
<http://www.servicealberta.gov.ab.ca/>

#### **Saskatchewan Births**

Customer Support - Vital Stats  
Information Services Corporation (ISC) of  
Saskatchewan  
E-mail: [ask@isc.ca](mailto:ask@isc.ca)  
Fax: 1-306-787-2288  
Toll Free: 1-866-275-4721  
[www.isc.ca/vitalstats](http://www.isc.ca/vitalstats)

#### **Manitoba Births**

Vital Statistics Agency  
254 Portage Avenue  
Winnipeg, MB R3C 0B6  
(204) 945-3701  
1-866-949-9296  
[vitalstats@gov.mb.ca](mailto:vitalstats@gov.mb.ca)  
<http://vitalstats.gov.mb.ca/>

#### **Ontario Births**

Office of the Registrar General  
P.O. Box 4600  
189 Red River Road, 3<sup>rd</sup> Floor  
Thunder Bay ON P7B 6L8  
In Toronto 416-325-8305  
Toll-free Outside Toronto 1-800-461-2156  
Fax: (807) 343-7459  
<https://www.orgforms.gov.on.ca/eForms/start.do>

### **Parental information**

If the parent is not registered a copy of their Birth Registration showing their name, birth date, and place and the name of their parents.

**OR**

A baptism certificate with their name, birth date, birthplace, and parents' names.

### **Grandparent, Great Grandparent, and 2<sup>nd</sup> Great Grandparent....**

If the grandparent is not registered a copy of their Birth Registration showing their name, birth date, and place and the name of their parents.

**OR**

A baptism certificate with their name, birth date, birthplace, and parents' names.

## **Church Records**

Can obtain, for a fee, (depending on the church) from the local church, the diocese office or church archive. Call to determine the price per certificate, then follow with a letter and payment. Included event you require a certificate for and as much information as possible; date, place, person or people and other possible spelling of names.

Roman Catholic Diocese in Saskatchewan

Northern:

### **Archdiocese of Keewatin Le Pas**

P.O. Box 270

The Pas, MB R9A 1K4

Phone: 204-623-6152

Fax: 204-623-6121

Email: [chancery@keepas.ca](mailto:chancery@keepas.ca)

Website: [www.dioceseofkeewatinlepas.ca](http://www.dioceseofkeewatinlepas.ca)

North Central:

### **Diocese of Prince Albert**

Diocesan Pastoral Centre

1415-4<sup>th</sup> Ave. W., Prince Albert, Sask. S6V 5H1

Telephone: (306) 922-4747

Fax: (306) 922-4754

Email: [p.secretary@sasktel.net](mailto:p.secretary@sasktel.net)

Hours of Operation:

Monday to Friday; 8:30 a.m. - 12 p.m. & 1:00 p.m. - 4:30 p.m.

<http://www.padiocese.sk.ca/>

Central:

### **Saskatoon Diocesan Centre**

100 - 5th Avenue North

Saskatoon, SK S7K 2N7

Phone: 242-1500

Toll Free: 1-877-661-5005

Fax: 244-6010

Email:

[http://www.saskatoonrcdiocese.com/send\\_email.cfm](http://www.saskatoonrcdiocese.com/send_email.cfm)

Website: [www.rcdiocesesktn.sk.ca](http://www.rcdiocesesktn.sk.ca)

Southern:

### **Archdiocese of Regina**

445 Broad Street North, Regina, SK S4R 2X8

Phone: 352-1651

Fax: 545-0510

Email: [chancery@archregina.sk.ca](mailto:chancery@archregina.sk.ca)

Website: [www.archregina.sk.ca](http://www.archregina.sk.ca)

### **Saskatchewan Conference of The United Church of Canada**

418A McDonald Street

Regina SK S4N 6E1

Phone: 306-721-3311

Fax: 306-721-3171

<http://ucskco.sasktelwebhosting.com/index.htm>

### **Anglican Diocese**

#### **Qu Appelle**

Archivist and Registrar, Diocesan Synod Office,

1501 College Avenue,

Regina, Sask., S4P 1B8

<http://diocese.sasktelwebsite.net/>

#### **Saskatoon**

P.O. Box 1965

Saskatoon, SK

S7K 3S5

Office - 1-306-244-5651

Fax - 1-306-933-4606

<http://www.saskatoon.anglican.org/index.html>

#### **Saskatchewan**

The Synod Office

1308 Fifth Avenue East

Prince Albert, SK S6V 2H7

Phone: (306) 763-2455

Fax: (306) 764-5172

Diocesan Email: [synod AT sasktel.net](mailto:synod@AT.sasktel.net)

<http://www.skdiocese.com>

Church records may be restricted for public access for 75 years after baptisms and 70 years after marriages. This may vary by church, please check with the church.

Some historical church records may be available through Family Search [www.familysearch.org](http://www.familysearch.org)  
The microfilmed records may be in French, Latin, or German, and handwritten. The following communities in Saskatchewan have been microfilmed:

Battleford 1878-1907

Cantal 1899-1910

Cumberland House 1845 –1915

Duck Lake 1870-1893

Esterhazy 1900-1914

Grayson 1899-1910

Green Lake 1876 - 1911

Ile a la Crosse 1867- 1911

Kamsask 1894-1910

La Loche 1890 -1912

Langenburg 1892-1918

Lebret 1868-1910

Lestock 1889-1912

Marieval 1885- 1909

Moose Jaw 1904-1909

Pelican Narrows 1847- 1910

Prince Albert 1882-1912

Regina 1899-1910

St. Laurent-Grandin 1871 - 1896

Wolseley 1888-1910

Yorton 1899-1910

### **Records for deceased people**

The next of kin can order copies of baptism or birth records. The person placing the order may need to prove that the person is deceased. This can be done by including a copy of a death certificate issued from vital statistics or funeral home, an obituary, or a record of burial from a church. Most records will be released 20 years after death or 75 years after time of event.

### **Name Changes**

Why has a name changed occurred? What is required to prove the name change?

Legal name change: Certificate showing legal name change

Marriage: Copy of marriage certificate

Adoption: Copy of papers from Adoption agency or Court house showing name change

Divorce: Copy of divorce certificate / papers

### **Adoption**

The person may try contact the province in which the adoption occurred and make a request for information from their file.

## **Historical Métis Ancestor**

Is a direct ancestor who was recognized as Métis or Half Breed in historical records; historical records are records that are approximately 100 years old. The main historical records for Métis research in Western Canada are the Métis or Half-breed scrip records available from the Library and Archives of Canada. A complete index to the microfilms is available online but only some of these images are digitized online. Microfilms can be ordered through interlibrary loan from participating libraries and will be available in the MNS genealogy centre. To search for the index go to this link:

<http://www.collectionscanada.gc.ca/databases/index-e.html>

Click: Government of Canada Files > Search the complete database

Type in the name in Keyword search

To limit the search results highlight INTERIOR RG15

Click Submit Query

***Be sure to note the film and or file number that appears with the entries you want to view.***

Other records that may be available online are **census** available in western Canada starting 1870 and released after 92 years

Currently available for Manitoba, Saskatchewan, and Alberta: 1881, 1891, 1901, 1906, 1911 and 1916.

Available online at

1881 to 1916: <http://www.collectionscanada.gc.ca/census/index-e.html>

1901 to 1911: [www.automatedgenealogy.com](http://www.automatedgenealogy.com)

1881 to 1916: [www.ancestry.ca](http://www.ancestry.ca) (**PAY FOR USE**)

## **Accessing Information Online**

Smaller communities may only have Internet access through a school or library. A larger centre may have access to libraries, archives, and genealogical centers. It is up to the person to make all reasonable attempts to find their own documentation for their family tree. The MNS cannot order copies of restricted records. The MNS genealogy centre will have the following resources to assist people: local histories, general histories, church records, newspapers, and scrip records.

In Saskatchewan Regina and Saskatoon are the two centers with the most access to genealogy resources. Prince Albert, Moose Jaw, Kindersley, North Battleford, and Lloydminster have access family history centre.

**Not all information can be found online. The MNS Registry will not accept the following items as proof of ancestry:**

Downloaded family files or trees from the Internet

Photocopies from books, guides or indexes

Books purchased from St. Boniface or Métis Resource Centre

Family tree WITH OUT support documents

**It is up to the individual to prove their ancestry, the MNS staff may assist but will not do all the genealogy work.**

## **Libraries, Archives, & Genealogy Societies**

The Saskatchewan Archives Board (Saskatoon & Regina) [www.saskarchives.ca](http://www.saskarchives.ca)

- Homestead records 1870-1930 [www.saskhomesteads.com](http://www.saskhomesteads.com)
- Pioneer Questionnaires
- Maps
- Photos
- Local history books
- Saskatchewan Newspapers
- Census
- Directories

Open Monday to Friday 9 to 5

Saskatchewan Genealogical Society (Regina) [www.saskgenealogy.com](http://www.saskgenealogy.com)

- Local Histories
- Cemetery Files
- Saskatchewan Resident Index
- Obituary File
- Directories

20 branches throughout Saskatchewan

Saskatoon Public Library <http://www.saskatoonlibrary.ca>

- Free access in library to Ancestry Library Edition
- Reference databases – obit index 1946 to present for the Star Phoenix

Frances Morrison Library

- Inter-library loan request available
- Guide
- Maps
- Reference books
- Star Phoenix Newspaper on microfilm
- Local History Room
- Local history books
- Newspaper clippings
- Directories
- Pictures

U of S Library

- 2<sup>nd</sup> floor microfilms & maps
- 3<sup>rd</sup> Floor Shortt collection

*Other Libraries, Archives or Museums may have records related to the area in which they are located. Please check for the resources nearest you.*

## **MNS Genealogy Centre**

Located in the registry department has acquired the following items:

- Local histories from Manitoba, Saskatchewan and Alberta
- Cemetery files for select locations in Manitoba and Northern Saskatchewan
- Guides, indexes and reference books related to genealogy and Canadian records
- Microfilm collection includes:
  - Newspapers for North Battleford, Prince Albert, and the Northern Pride
  - Reels of Métis (half-breed) scrip
  - Roman Catholic Church records: Green Lake, Onion Lake, Ile a la Crosse, Prince Albert, Battleford, Brochet, Cumberland, Portage La Loche, and Pelican Marrows.
- Maps, archival records, and rare books

Is accepting donations (Original or Copies) of:

- ❖ Pictures
- ❖ Family records or books
- ❖ Local histories
- ❖ Cemetery records
- ❖ Historical or archival records
- ❖ Maps

For information on hours, appointments, the collection, or donations please contact the registry office.